

North Metro Flex Academy Board of Trustees Meeting Minutes
2350 Helen Street, North St. Paul 55109
July 19, 2017 6:00 P.M.

Board Members Present

Patty Brostrom
Debra Kranz
Anna Anderson
Randy Brady

Also Present

Terri Privette, Principal
Jay Caballero, Office Manager
Eric Dinnel, ACCEL Schools (by phone)
Kyle Knudsen, Anton Group

Agenda

Call to order and Roll Call

The meeting was called to order at 5:32 PM with a quorum present.

Approval of the Agenda

The agenda for the July 19 Board Meeting was approved.

1st Motion : Anna

2nd Motion: Randy

Vote: 4-0 in favor

Conflict of Interest Declaration

Board members present verified that their positions did not create a conflict of interest with the items on the Board's Agenda.

Approval of Minutes

The minutes from the June Board Meeting were approved.

1st motion: Randy

2nd motion: Anna

Vote: 4-0 in favor

Public Comment

None

Consent Agenda

None

NEO Points of Business

*There will be a meeting with Accel and NEO to discuss the rubric to evaluate how this business relationship is functioning.

*At the next meeting there will be a discussion and effort to approve the contract with NEO. The revised contract will update goals to measure progress.

Finance

Financial Report – Kyle

May Financial Highlights were discussed.

June Financial Highlights were discussed.

The board voted to approve Terri/TAG to handle EFT/Payroll transactions.

1st motion: Anna

2nd motion: Debbie

Vote: 4- 0 in favor

The board voted to approve the usage of the PEX card (a preloaded debit card) by Terri and Jay.

1st motion: Randy

2nd motion: Debbie

Vote 4 – 0 in favor

The board voted to approve Wells Fargo as the identified depository.

1st motion: Anna

2nd motion: Randy

Vote 4 – 0 in favor

Teacher Contracts: New staff for 17-18 school year.

The board approved teacher contracts for a 5th grade position, 4th grade , 3rd grade and kindergarten position. Emily Beaulieu and Kari Duddeck were approved. The SPED paras, due process and SPED coordinators were approved.

1st motion: Randy

2nd motion: Debbie

Vote 4 – 0 in favor

The board approved adding 3-5 more SPED paras, an additional 4th grade teacher and an additional 1st grade teacher, if needed per enrollment changes.

1st motion: Randy

2nd motion: Anna

Vote 4 – 0

Accel School Report

Eric (by phone) reported that HMH curriculum orders are in process, Jay is doing a great job transitioning to his new Office Manager position, Terri attended an Accel Leadership Summit and is doing marketing, as well as, interviewing this summer.

Principal Report

- *There will be staff training in August on PBIS and new curriculum.
- *Our staff will continue to be standards driven by creating detailed curriculum maps aligned to standards and curriculum.
- *We will have school wide bench marking in the fall, winter and spring to evaluate the progress of students to measure growth.
- *We will be using Lexia and Edgenuity to personalize learning for our students in the areas of reading and math.
- *Our students need to become stronger with their stamina for test taking.
- * Our staff will be identifying and clarifying the focus of our school.
- *We hope to offer school clubs before or after school to support our focus.
- *Next month we need to discuss viability of the addition of 6th – 8th grades to our school. Some research is needed.

Old Business

The board voted to approve Health Partners as the employee health insurance.

1st motion: Anna

2nd motion: Debbie

Vote: 3 – 1(abstain)

New Business

There was an EEOC complaint by a former employee. The attorneys have submitted a response and we will be notified within 60-90 days of the update.

Next Board Meeting

The next meeting will be August 16th at 6:00 PM.

Adjournment

1st motion: Randy

2nd motion: Anna

Vote: 4 – 0 in favor